Juan F. Palomeque-Gonzalez

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Data Specialist, specialist in Qualitative Archaeology, currently working as data analyst and studying a BSC in Data Science. During my wide work experience, I have learned many skills, as the use of systematic processes, management and mentoring skills, teaching skills (I have a master's in Education), communication and reporting skills...

I have a wide experience in the application of statistical analysis in both, personal and research projects, cleaning data, database creation and management, univariate and multivariate analysis, Machine Learning analysis, data and results visualization, and explanation and reporting, from papers in scientific journals to conferences, including a package published in CRAN.

I am looking to apply all that knowledge in my professional career, while I learn and develop new skills and techniques.

SKILLS

- R Programming, Python Programming, SQL.

- Data Analysis. Statistical and mathematical analysis. Machine Learning.

- GIS analysis

- Salesforce

- Use of systematic processes.

- MS Office: Word, Excel, Access

- LaTeX

- Education and training.

- Full EU Driving license for 7 years

- Spanish: Native

- English: Fluent (use in professional environments for 6 years)

WORK EXPERIENCE

From 2021 – Data Analyst, Leather Working Group, Northampton (Remote position)
- Management digitalization and control of the data set.
- Developing of analysis, visualization and reports, and troubleshooting data issues.
- Use of advance Excel, Power BI, SQL and Python.
- Development of Business Intelligence strategies and Data collection protocols.

2020- 2021 - Customer Services Representative, Cigna Global, Greenock, Scotland.
- Provide a high standard of Customer Service to international health insurance customers.
- Provide services of translations and assistance in both, English and Spanish.
- Use of **Salesforce** to get track of communications.

- Database management.
- Use of **MS Office** at professional level.

2020-2021 - Claims Assistant, Cigna Global, Greenock, Scotland.
- Perform administrative tasks and provide support to staff processing insurance claims.
- Data entry and database management.
- Use of **MS Office** at professional level.

2019-2020 - Field Archaeologist, GUARD Archaeology, Glasgow, Scotland.
- Site Assistant and Supervisor in archaeological works around all Scotland.
- Team management and **training**.
- **Meet** with customers and government officials.
- **Recording** of archaeological information systematically.
- Writing of **reports** and grey literature.

2018-2019 - Front of House, Ickworth Hotel, Bury St. Edmunds, Suffolk.
- Oversaw daily restaurant operations and all front of house staff.
- Improved ordering and inventory management.

2017-2018 - Site Supervisor, Archaeological Solutions, Bury St. Edmunds, Suffolk.
- Site Assistant and Supervisor in archaeological works around East Anglia.
- Working in construction and development areas.
- Team management and **training**.
- **Meet** with customers and government officials.
- **Recording** of archaeological information systematically.
- Writing of **reports** and grey literature.

2016-2017 - Assistant Manager, Caffe Nero, London
- Customer Service in hospitality.
- Inventory, cash and paperwork management.
- Hiring, **training**, and supervising employees.
- **Manager in duty** in holidays and weekends.

EDUCATION

From 2020 - Expect. End 2023 - BSc Data Science, Open University, Scotland
- Developing familiarity with mathematical, statistical and computational data modelling techniques
- Programming with languages as Python, R or SQL
- Developing familiarity with elements of machine learning and artificial intelligence.

2014 - 2016 - MA Education UAX, Madrid, Spain
- Postgraduate certificate for teaching in Secondary education.

2010 - 2014 - BSc Archaeology UCM, Madrid, Spain
- Expert in Qualitative Archaeology (Statistical analysis)
- Grade: 7.175 of 10.
- Undergraduate dissertation: First-class honorous, Distinction, 10 out of 10.

ADITIONAL COURSES

2020 - Digital Promotion for Business, Glasgow Kelvin College
- SEO, social media and other online methods of digital marketing for business